1. FAKULTAS / PROGRAM STUDI: FBS / PEND. BAHASA INGGRIS
2. MATA KULIAH & KODE: SPEAKING III KODE: ENG 207
3. JUMLAH SKS: TEORI: 1 SKS PRAKTIK: 1SKS
   SEM. : GASAL WAKTU:
4. MEETING: 2
5. STANDAR KOMPETENSI:
   By the end of the course, students are expected to:
   a. speak English and express themselves confidently, communicatively, and clearly through various selected activities in which formal and communicative English is inherent.
   b. apply proper English rules in accordance with the topic of the speaking activities.
6. KOMPETENSI DASAR:
   Students are able to:
   a. introduce themselves using formal introduction
   b. introduce other person using formal introduction
   c. respond to a formal introduction
   d. nominate small talks in a formal situation
7. INDIKATOR KETERCAPAIAN:
   Students are able to:
   a. Differentiate formal and informal expressions when introducing selves/others / responding introductions
   b. Use the formal expressions to introduce selves/others accurately and fluently.
   c. Use the formal expressions to respond to a formal introduction accurately and fluently.
   d. Choose appropriate topics of discussion for a small talk.
   e. Express their ideas fluently and accurately during small talks.
8. MATERI POKOK/PENGGALAN MATERI:
   a. Introducing self:
      My name is.....
      Allow me to introduce my self, my name's.....
      Let me introduce myself, I'm....
   b. Introducing others:
      May I introduce you to....
      Here is my friend. Let me introduce the two of you.
Please meet my friend John.
c. Responding to an introduction:
   It’s a pleasure to meet you.
   How do you do?
   It is nice to see you.

9. KEGIATAN PERKULIAHAN

<table>
<thead>
<tr>
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<th>URAIAN KEGIATAN</th>
<th>ESTIMASI WAKTU</th>
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</thead>
<tbody>
<tr>
<td>PENDAHULUAN</td>
<td>• greeting</td>
<td>15’</td>
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<td></td>
<td>• checking students’ attendance</td>
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<td></td>
<td>• leading ss to the topic of discussion</td>
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<td>• distributing handouts</td>
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<td></td>
<td>• discussing the expressions</td>
<td></td>
<td>• whole class discussion</td>
<td>• recorded materials</td>
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<td></td>
<td>• asking students to practice the expressions with friends</td>
<td></td>
<td>• small group work</td>
<td>• LCD projector</td>
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<td></td>
<td>• students practice the expressions in pairs/groups</td>
<td></td>
<td>• pair work</td>
<td>• active speakers</td>
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<td></td>
<td>• students practice the expressions in the form of a role play activity (class work)</td>
<td></td>
<td>• role play</td>
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<tr>
<td>PENUTUP</td>
<td>• giving feedback</td>
<td>10’</td>
<td></td>
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<td>Anderson, K. et al. (2004). <em>Study speaking: A course in spoken English for academic purposes</em>. Cambridge. CUP</td>
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<td></td>
<td>• summarizing</td>
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<td></td>
<td>• assigning ss to study for next week’s topic</td>
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<td></td>
<td></td>
<td>Audio/video recorded materials from various sources</td>
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<tr>
<td>TINDAK LANJUT</td>
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2. MATA KULIAH & KODE : SPEAKING III       KODE: ENG 207
3. JUMLAH SKS : TEORI: 1 SKS        PRAKTIK: 1SKS
        SEM. : GASAL

4. MEETING : 3-4
5. STANDAR KOMPETENSI:
   By the end of the course, students are expected to:
   a. speak English and express themselves confidently, communicatively, and clearly
      through various selected activities in which formal and communicative English is
      inherent.
   b. apply proper English rules in accordance with the topic of the speaking activities.

6. KOMPETENSI DASAR:
   Students are able to:
   e. introduce themselves using formal introduction
   f. introduce other person using formal introduction
   g. respond to a formal introduction
   h. nominate small talks in a formal situation

7. INDIKATOR KETERCAPAIAN:
   Students are able to:
   f. Differentiate formal and informal expressions when introducing selves/others /
      responding introductions
   g. Use the formal expressions to introduce selves/others accurately and fluently.
   h. Use the formal expressions to respond to a formal introduction accurately and
      fluently.
   i. Choose appropriate topics of discussion for a small talk.
   j. Express their ideas fluently and accurately during small talks.

8. MATERI POKOK/PENGGALAN MATERI:
   a. Introducing self:
      My name is.....
      Allow me to introduce my self, my name’s.....
      Let me introduce myself, I’m....
   b. Introducing others:
      May I introduce you to....
Here is my friend. Let me introduce the two of you.
Please meet my friend John.
c. Responding to an introduction:
It’s a pleasure to meet you.
How do you do?
It is nice to see you.

9. KEGIATAN PERKULIAHAN

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<td>• pair work</td>
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<td>PENYAJIAN (INTI)</td>
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<td>• role play</td>
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<td>• discussing the expressions</td>
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SEM. : GASAL WAKTU:

4. STANDAR KOMPETENSI:
By the end of the course, students are expected to:
Be able to converse in informal and formal situation based on various topics and activities in basic communication competence.

5. KOMPETENSI DASAR:
Students are able to:
a. request someone to do/say something
b. encourage someone to do/say something
c. instruct or direct someone to do/say something
d. supply a word or expression
e. correct

5. INDIKATOR KETERCAPAIAN:
Students are able to:
a. To use the expression to request someone to do/say something accurately, fluently and appropriately
b. To use the expression to encourage someone to do/say something accurately, fluently and appropriately
c. To use the expression to instruct or direct someone to do/say something accurately, fluently and appropriately
d. To use the expression to supply a word or expression accurately, fluently and appropriately
e. To use the expression to correct accurately, fluently and appropriately

7. MATERI POKOK/ PENGgalAN MATERI:
a. Requesting so to do/say something
   *Can/could/would you.....?*
   *Would you mind ..... (please)?*
b. encouraging so to do/say something
   *That’s great.*
   *I wish I could do as well.*
c. supplying a word or expression
   *Do you mean....?*
I think the word for that is.....

d. correcting

(Well) in fact....

But...

As far as I know...

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<td>• observing the expressions used in the video</td>
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<td>• whole class discussion</td>
<td>• recorded materials</td>
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<td></td>
<td>• discussing the expressions shown on</td>
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<td></td>
<td>• students work in pairs to make a list of questions</td>
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<td></td>
<td>• assigning ss to interview a senior/authority/a lecturer (interviews should either be videotaped or audio-recorded)</td>
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   Students are able to:
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   c. To use the expression to instruct or direct someone to do/say something
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I think the word for that is.....

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(Well) in fact....
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<td>PENDAHULUAN</td>
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<td>Blundell, J., et al. (1982). <em>Function in english</em>. Oxford: OUP</td>
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<td>PENYAJIAN (INTI)</td>
<td>• watching/listening the video/audio recording • discussing the interview results • commenting/giving feedbacks to the recorded interviews</td>
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<td>• handouts • recorded materials • LCD projector • active speakers</td>
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