

Business *English*



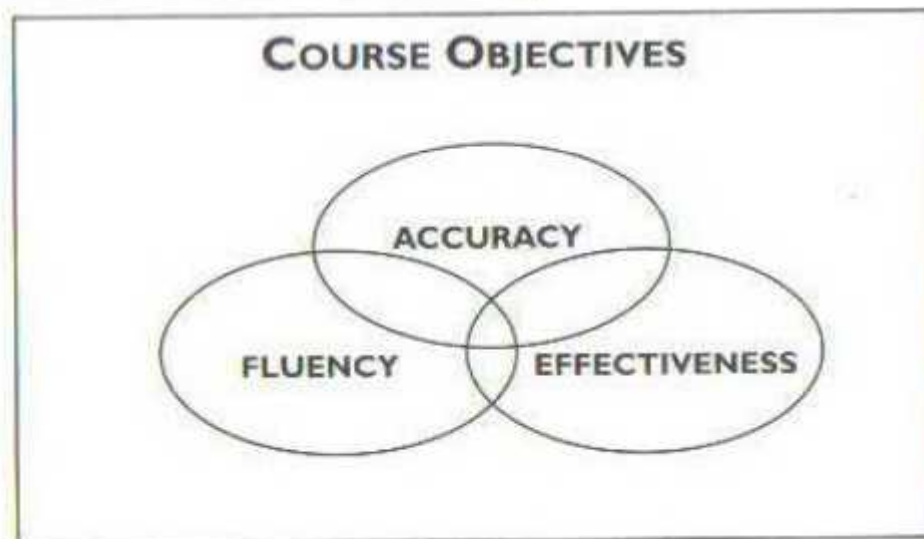
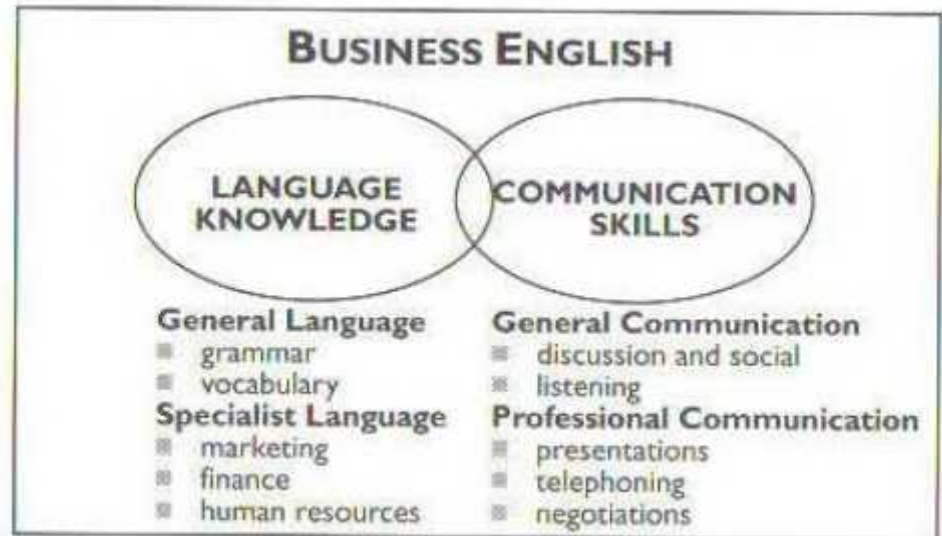
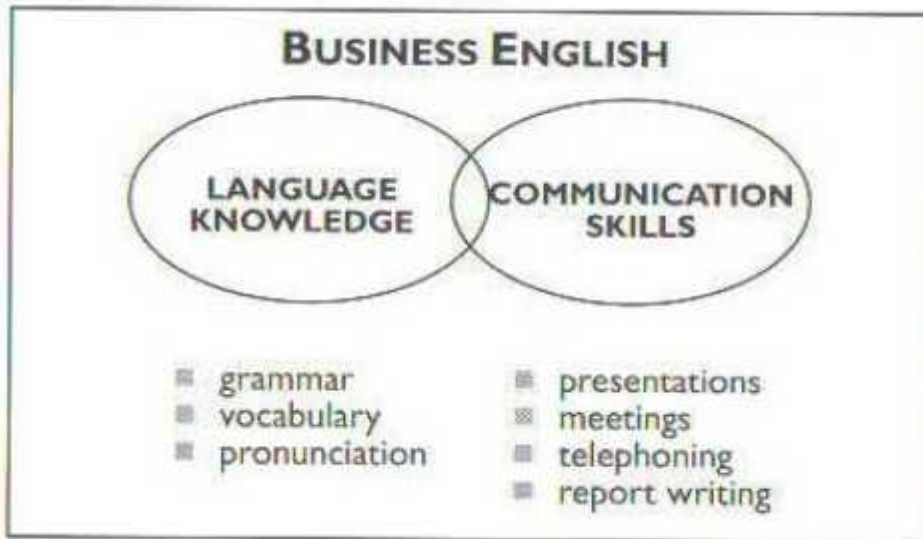
PERTEMUAN - 2

Wednesday, Sept' 13th 2016
2015 –3rd Semester-Class A & B

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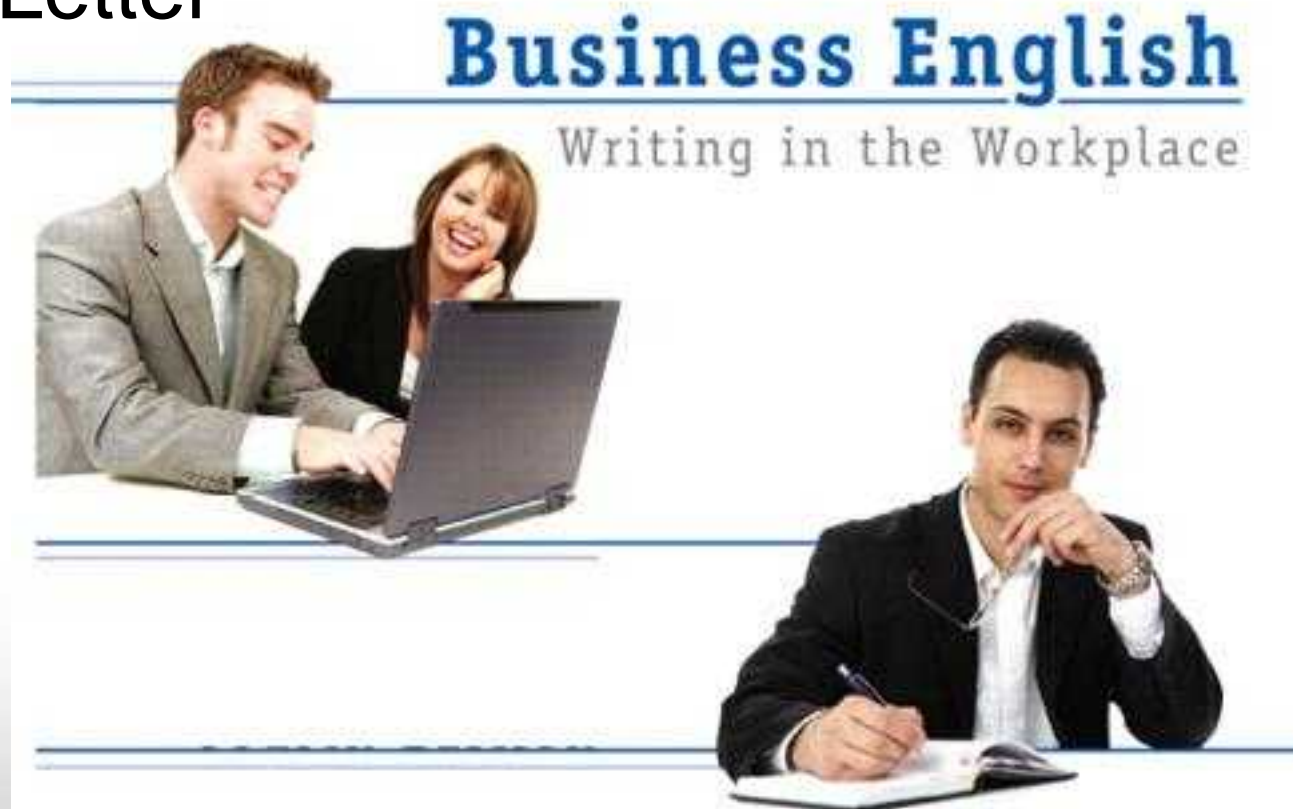
LEARNING OUTCOME



20 Jenis Surat Bisnis



1. Inquiry Letter
2. Complaint Letter
3. Adjustment Letter



GRAMMAR & STRUCTURE



- Let's Learn Basic Grammar

